

Getting My Room Ready for a Remote Exam

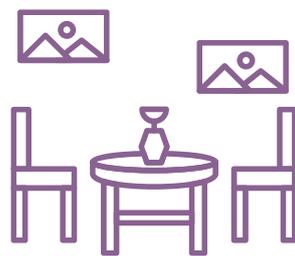
1. Sometimes I may do my Functional Skills exam at home, or in another quiet place, using a computer



2. Before the exam, an adult will help choose the best room or space for me to sit in.



3. The room needs to be calm, quiet, and comfortable. This can help me focus and do my best.



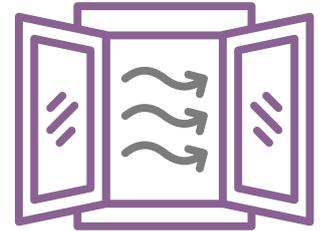
4. My desk or table will need to be clear. There should not be extra papers, notes, devices, or clutter around me.



5. Some things may need to be moved or taken down, such as posters, notes, or anything on the walls that could distract me.



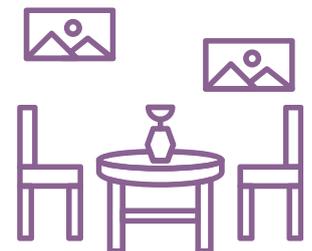
6. An adult may check the lighting, heating, and ventilation to make sure the room feels right for me.



7. Before the exam, I may sit in the space and practise being there for a short time. This can help the room feel more familiar.



8. Getting the room ready is one small step that can make exam day feel calmer and easier.



9. I do not have to sort everything on my own. Adults can help me get the space ready.



10. I can take this one step at a time. Getting ready helps me feel more prepared.

